



May 3rd, 2016

To Whom it May Concern,

This letter is to recommend the professional talents of Jim Quinlan. I have had the pleasure of working with Mr. Quinlan at CTS Cement Manufacturing Company, and I have come to know Jim as a talented individual possessing exemplary leadership and creative skills.

Among his many talents, Mr. Quinlan offers:

- **Strategic marketing and business knowledge** – He has a passion for enhanced workflows, productivity, and effective project management. He considers and balances strategic initiatives, systemic approaches, creative concepts, and practical considerations that put "intelligence" into design.
- **A creative force with a great sense of design and style.** He is strong in design, from initial concept to final production. He understands the importance and power of simplicity, while artfully resolving visual communication challenges.
- **Strong Leadership – not only for his design team, but for those outside his department as well.** He is quick to establish a strong rapport with his creative team and colleagues, making himself available with an answer or helping hand. Developing efficient and creative processes, he works well, and cheerfully so, under tight deadlines.
- **Money saving ideas** – by taking design to a deeper level, he has proven to save our company thousands of dollars annually by creating and presenting intelligent solutions.

I've watched Mr. Quinlan lead his team through the intricacies of revamping a brand platform – and then executing strategies smartly and thoughtfully. He is flexible, always offering good design solutions, and he is great at multitasking.

These "big picture" skills are matched by a keen eye and a real attention to detail. I'd like to recommend Jim Quinlan to any employer who is seeking a creative, fun and focused employee who has proven to be a respected, motivating team member and leader.

Sincerely,

Alberto O. Cruz, P.E.
Account Manager – Airports and Highways

To Whom it May Concern:

I had the pleasure of working with Jim Quinlan on several projects in his capacity as Graphic Designer for iCRco and found him to be talented, dedicated, and resourceful.

Jim's varied background and extensive skill sets allow him to work effectively on a broad range of communication projects. Jim's work at iCRco ranged from being the lead designer on an elegant user interface and creating effective user instruction labels, to producing advertising, sales collateral, and exhibit graphics.

I always found Jim's insights helpful and on-target. His interpersonal and organizational skills elevate the professionalism of the organization he works for and the teammates he works with.

If you are considering Jim for a position in your organization, he will deliver high quality, on-time results that improve the effectiveness of your communication efforts.

Sincerely,

A handwritten signature in black ink, appearing to read "Jim Burch", is written over a light blue rectangular background.

Jim Burch
President
Altisima Marketing



August 6, 2007

To Whom It May Concern:

I am pleased to write this letter of recommendation for Jim Quinlan who has worked for Commerce Energy in the capacity of lead Graphic Designer for the past year.

As a member of Commerce Energy's marketing team, Jim contributed a broad range of talents resulting in high quality marketing materials and promotional campaigns. He consistently demonstrated creativity from concept development through the execution of print collateral, executive presentations, and multi-media projects including our corporate Website, T.V. commercials and video development.

Jim's work ethic is exceptional. He consistently goes beyond what is required to deliver high-quality projects on-time and on-budget. Jim's interpersonal skills are excellent and were demonstrated in the collaborative effort with sales, sales support, outside advertising agencies and production houses to bring each project to fruition. He is a team player, reliable and organized.

I highly recommend Jim, and would welcome him on my marketing team again.

Sincerely,

A handwritten signature in black ink that reads 'Jane Fletcher-Saginaw'.

Jane Fletcher-Saginaw
V.P. Marketing



August 6, 2007

To Whom It May Concern:

Jim Quinlan has been an important and consistently productive colleague and member of our Marketing team.

He displays a unique combination of being a self starter who generates creative ideas and approaches, with the willingness to collaborate with others and implement their suggestions.

We can always count on Jim to meet difficult deadlines, while maintaining a positive attitude. He doesn't accept the easiest solution, even under tight deadline pressure, but continues to challenge the team to present the right message in the best possible way.

Jim has solid graphic skills, including multi-media and flash production. He holistically blends graphics into the entire message, continually looking for the most impactful approach.

Jim has shown his ability to collaborate on a wide variety of projects, bringing his skills and enthusiasm to each of them.

Yours truly,

A handwritten signature in black ink, appearing to read 'Linda Ames', written over a large, stylized circular flourish.

Linda Ames
Manager, Corporate Communications



October 10, 2006

To whom it may concern,

I have known Jim Quinlan since 2003 while he was employed at LWV Media Services, the cable television provider for 18,000 residents in the City of Laguna Woods. In my position as Vice President of Advertising Sales and Marketing for the cable system, Jim's assistance and contributions to the program were outstanding.

Jim is an idea person gifted at taking a concept and generating realistic and unique approaches to marketing, cross promotions, collateral, web site development, and the development and management of our cable system's commercial insertion operation. Jim has made numerous contributions to increase sales revenue. Working for the benefit of all, Jim is quick to trouble shoot and resolve problems leading to operational improvements and efficiencies.

Jim is a creative, hard working individual, who has demonstrated professional skills beyond the requirements of the position. He readily gives of his own time to the company and has established good working relationships with his peers and clients in the community we serve.

I highly recommend Jim as a skilled and creative individual. It would be my pleasure to discuss his qualifications.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jon Noell', is written over a horizontal line.

Jon Noell
Vice President
Advertising Sales & Marketing



October 6, 2006

To Whom It May Concern:

Jim Quinlan has been a Public Access television producer at Seal Beach Community Television (SBTV-3) since September 2003 after he completed the Public Access Producers Certificate program. We maintain a professional 3 camera studio with digital broadcast-quality cameras, lighting grid, switcher, multi channel audio board, recording equipment and engineering equipment in addition to field and editing equipment.

Television production is a team effort and Jim continuously makes himself available as a volunteer crewmember assisting as floor manager, technical director, graphics designer, camera operator, production assistant and VTR operator.

Jim is experienced at working on live and live to tape in-studio shoots and multi-camera location shoots which include the coverage of dance and singing performances at McGaugh Elementary School, community parades and a variety of community events with a 3 camera mobile production truck.

As a dedicated supporter of Seal Beach Community Television, Jim engages in community projects and works well as a team player with his co-producers to achieve positive and professional results on many productions. If you need further confirmation on Jim Quinlan's involvement in cable television productions, please contact me at 562-596-1404.

Sincerely,

Robin Fort-Linke
SBTV-3 PEG Station Manager, Seal Beach Community Television



LOS ANGELES UNIFIED SCHOOL DISTRICT
DIVISION OF ADULT AND CAREER EDUCATION
1320 WEST THIRD STREET, LOS ANGELES, CA 90017
PHONE: (213) 202-5400 FAX: (213) 202-5409

ROY ROMER
SUPERINTENDENT OF SCHOOLS

SANTIAGO JACKSON
ASSISTANT SUPERINTENDENT

LUPE REYES
ADMINISTRATOR
ADULT EDUCATION

LORETTA WALKER
ADMINISTRATOR
REGIONAL OCCUPATIONAL CENTERS
AND PROGRAMS

June 27, 2002

To Whom It May Concern:

The purpose of this letter is to recommend Jim Quinlan for employment as a Producer for Computer-Based Training (CBT) applications, or related media position. I have served as the Director of Technology for the Los Angeles Unified School District for over 10 years and have come to know Jim as a "go-getter" who guides his team with vision, perseverance, and creative direction.

Jim possesses excellent creative and management skills necessary to administer a project, while gaining acceptance of team personnel. The work he produces is on-time, imaginative, and accurate. Jim is a valuable part of our production team. During his employment with us, we have received awards and praise from industry and state governed programs for creating innovative computer-based training applications. I believe that his excellent management skills and out-going personality have helped our production to grow.

During the last four years, Jim has worked his way from Video Engineer (Video Compressionist) and PowerPoint Specialist to a multifaceted position of Graphic Designer/Multimedia Programmer/Interface Designer/Creative Director and Project Manager. Jim is a multi-talented individual who is able to comprehend difficult tasks. He quickly learns new authoring tools, develops new skills, and immediately applies those skills to a project at hand. Jim is a unique worker with a positive attitude, who can accept responsibility to complete a project with little oversight or direction. His excellent management skills make him a valuable asset to any production team.

I highly recommend Jim Quinlan to any organization seeking these qualities in an individual.

Sincerely,

A handwritten signature in black ink, appearing to read "Bernardo Sandoval".

Dr. Bernardo Sandoval
Director, Technology Support Unit

Division of Adult and Career Education

1320 WEST THIRD STREET, LOS ANGELES, CALIFORNIA 90017

LILIAM L. CASTILLO
*Deputy Superintendent
Schools, Curriculum and Instruction*

JAMES A. FIGUEROA
*Assistant Superintendent
(213) 202-5400*

LUPE REYES
*Administrator, Adult Education
(213) 202-5445*

LORETTA WALKER
*Administrator, ROC/P
(213) 202-5440*

June 20, 2000

To Whom It May Concern:

I am pleased to write this letter of recommendation for Jim Quinlan, whom I have known in a professional capacity for the past two years, as he prepared computer-based presentations for the Division of Adult and Career Education (DACE). Although Jim has not worked at our division's central office for a long period of time, his exemplary work is admired and respected by his superiors and peers alike.

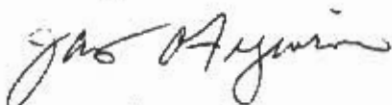
Jim's original and creative designs in the media arts have earned him an excellent reputation in the DACE. In addition to presentations created for division conferences, meetings, and assemblies, Jim has produced several CD-ROM applications that our students use for training in our division's community adult schools and employment preparation centers.

Jim is consistently professional. A talented individual, Jim is able to "push the envelope" and exceed expectations within a given deadline. He is extremely reliable, thorough, and highly self-motivated. He has the ability to visualize and simplify a given message and convey it with a stylized and imaginative approach within the media arts.

Jim approaches all assignments with unwavering enthusiasm and determination, always striving for the best way to convey a message or theme. He is flexible and able to work well independently as well as within group environments.

I recommend Jim Quinlan without reservation for any position in the field of multimedia production and design. He would be an asset to any organization that values consistent professionalism and commitment from its employees.

Sincerely,



James A. Figueroa

sak

MISSION STATEMENT:

The teachers, administrators, and staff of the Los Angeles Unified School District believe in the equal worth and dignity of all students and are committed to educate all students to their maximum potential.
Mailing Address: Box 3307, Los Angeles, California 90051



Interconnects

Copley/Colony Interconnect
Television Advertising
200 Paularino Ave.
Costa Mesa, CA 92626
714/549-8999
FAX 714/751-7520

September 21, 1995

To Whom It May Concern:

I am pleased to recommend Jim Quinlan for a position within the area of television production in which his creative talents and innovative imagination can be utilized.

Having served in management with Copley / Colony Interconnect for eight years, I have come to know Jim as an enthusiastic and qualified commercial producer. He has collaborated with cliental, the sales staff and myself in the production of quality local advertisements and promotional campaign spots.

From script to screen, Jim is able to manage and prioritize tasks and has proven to invest more than expected on numerous occasions. Working well under pressure, while observing strict deadlines, Jim's perseverance and originality is an asset to any production team. He has frequently been acknowledged within the inner office for his achievements in production and staff support. Jim is organized, detail oriented and reliable.

I have very much enjoyed working with Mr. Quinlan and would recommend him without reservation for any position for which he may apply.

Sincerely,

Jeffrey Simonson
Regional Advertising Sales Manager

Your Connection to Quality Service

A Colony Communications Company



ABC Unified School District

16700 Norwalk Boulevard, Cerritos, CA 90703 (310) 926-5566

BOARD OF EDUCATION

Cecy Groom, President • Sally Morales Havis, Vice President
David Montgomery, Clerk • Robert Hughlett, Ed.D., Member
Howard Kwon, Member • Dixie Primosch, Member
Jim Weisenberger, Member

August 16, 1994

To Whom It May Concern:

It is with pleasure that I recommend James A. Quinlan for a position within the area of media and the arts. I have served as superintendent of the ABC Unified School District for six years, and in that capacity I came to know of James' significant efforts in behalf of the students of one of our nineteen elementary schools.

James Quinlan is a gifted, talented, and enthusiastic arts educator. I have observed him as he inspired and led inexperienced students grades K-6 to a performance level rarely seen at the elementary level. He did this by encouraging, cajoling, and capturing their enthusiasm for expressing themselves.

Mr. Quinlan provides the school setting with an eagerness, joyfulness, "can do" attitude, and unqualified dedication to the arts in education. He is a model of perseverance for all students and staff to observe.

I recommend Mr. James Quinlan without reservation. If I may be of further service in furthering his candidacy, please do not hesitate to contact me at your earliest convenience.

Cordially,

A handwritten signature in dark ink, appearing to read "Larry L. Lucas".

Larry L. Lucas, Ed.D.
Superintendent



ABC Unified School District

16700 Norwalk Boulevard, Cerritos, CA 90701 (310) 926-5566

BOARD OF EDUCATION

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SUPERINTENDENT

Dr. Larry L. Lucas

June 14, 1994

To Whom It May Concern:

I met Jim Quinlin in 1991 when he was working at Carver Elementary School as a Professional Expert/Fine Arts Facilitator. Jim produced several educational fine arts videos for the school. "Remote World" and "Surfin' Santa" were both wonderful multi-media productions, with students from all grade levels coordinated by Jim. People from all schools enjoyed these productions and came to see and learn how to use multimedia as an art form.

I would highly recommend him for employment. His creative and technical skills would be an asset to any staff.

Sincerely,

Susan Greene
Senior Instructional Media Technician
Supervisor, Resource Center



Centralia School District

6625 La Palma Avenue • Buena Park, CA • 90620-2894 • (714) 228-3100 FAX (714) 228-3111

Buena Terra School

Douglas DeVore, Ed.D., Principal

8290 Holmer Street

Buena Park, CA 90621

(714) 228-3221

June 13, 1994

I am pleased to act as an advocate for Jim Quinlan as he applies for a position that can utilize his talents with various media and technologies. Jim has worked with me, my staff, and the district Summer School Program on several different occasions as a consultant for the purpose of producing video story books and documentary type pieces of work. **I'm extremely enthusiastic about recommending him for any position that could utilize his strengths and skills.**

Jim's professional strengths include: (1) ability to establish rapport with adults and students, (2) ability to take a project from conception to completion, (3) ability to produce and direct multi-media shows, and (4) ability to work with a variety of personalities.

I have found Jim's **personal strengths to include:** ability to adapt as needed, good intellect, enthusiasm, and very dependable. Jim has always giving more of himself than expected and the results of his efforts have been very professional.

In summary . . . **Jim** is a hard working and dedicated, professional in character and attitude, and enthusiastic to do good things. I ardently recommend him for serious consideration regarding any position for which he would be qualified.

Sincerely,

Doug DeVore, Ed. D.
Principal



Centralia School District

6625 La Palma Avenue • Buena Park, CA • 90620-2899 • (714) 228-3100 FAX (714) 228-3111

Buena Terra School

Douglas DeVore, Ed.D., Principal

8299 Holmer Street

Buena Park, CA 90620

(714) 228-3271

To Whom It May Concern:

During the summer of 1993, I worked with James A. Quinlan in the Centralia School District. Mr. Quinlan served as a video consultant assisting teachers and other staff members in developing a video documentary. This product depicted various stages of teacher planning and the subsequent demonstration of student learning outcomes. Jim also consulted with several teacher teams and their Kindergarten through Third grade students in the planning, writing, filming, and evaluating of student produced videos.

I found Mr. Quinlan extremely knowledgeable in the areas of video techniques and production skills. He is very cooperative, possessing the ability to use a variety of strategies in working with both students and staff, and willing to put forth extra effort to produce quality products within given deadlines.

Mr. Quinlan would be extremely qualified to effectively communicate and collaborate with both students and staff at a school site to assist in the development of instructional video materials as well as supervise the creation of student produced materials. His unique communication skills enable others - both students and teachers - to strive for and reach a high level of achievement.


Feel free to contact me at the Centralia School District (714) 228 - 3171 to provide further information.

Sincerely,

Jane Snider - Mentor Teacher/Technology
Summer Session - Technology Resource Teacher

Memorandum

To: Interconnect Staff
CC:
From: Jeff Simonson
Date: July 14, 1995
Subject: June Employees of the Month



Please pass along your congratulations to Jim Quinlan, our support staff employee of the month, for yet another busy month in commercial production. Jim was personally responsible for several productions in June, including two great ad sales testimonial spots. Keep up the good work Jim!

Thank you everyone for always trying your best!



LOS ANGELES UNIFIED SCHOOL DISTRICT
DIVISION OF ADULT AND CAREER EDUCATION
1320 West Third Street, Los Angeles, CA 90017

ROY ROMER
Superintendent of Schools

SANTIAGO JACKSON
Asst. Superintendent, Adult Educ.
(213) 202-5400

DOLORES DIAZ-CARREY
Director, Instructional Services
(213) 202-5450

LUPE REYES
Div. Admin., School Operations
(213) 202-5445

LORETTA WALKER
Div. Admin., Reg. OC Ctrs./Prog.
(213) 202-5440

June 27, 2001

Jim Quinlan
Technology Support Unit, Room 505

Dear Jim:

Thank you so much for all the time and effort you put into preparing the CBET/Waterford PowerPoint presentation. The end product was very slick and professional.

I received many compliments after the presentation. In fact, Darrin Hill of the Waterford program even requested a copy of the presentation.

It is a pleasure working with you. I am sure we will have many similar opportunities in the future.

Sincerely,

Dolores Diaz-Carrey, Director
Instructional Services Unit

DDC/nro

c: Santiago Jackson
Bernardo Sandoval

Division of Adult and Career Education

INTER-OFFICE CORRESPONDENCE

Los Angeles Unified School District

DATE: July 10, 2001

TO: Jim Quinlan

FROM:  Bernardo R. Sandoval

SUBJECT: DACE Technology Plan

Jim, you have done a superb job, you have organized the material exceedingly well and have provided an excellent rating sheet for the various rubrics.

The Executive Summary, The Vision Statement, and The Philosophy of Instructional Technology is well thought out and comprehensive.

Well Done!!!